



**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

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Decision Summary

Committee:

Date:

Committee Clerk:

TEL:

CABINET

TUESDAY 2 OCTOBER 2018

Andrea Woodside

01484 221000

Chair

Councillor Shabir Pandor

Councillors Attended

Councillor Viv Kendrick

Councillor Musarrat Khan

Councillor Naheed Mather

Councillor Peter McBride

Councillor Cathy Scott

Observers

Councillor Armer, Councillor Lyons

Apologies

Councillor David Sheard, Councillor Masood Ahmed, Councillor Erin Hill and Councillor Graham Turner

1: Membership of the Committee

To receive apologies for absence of Members who are unable to attend this meeting.

Apologies for absence were received on behalf of Councillors Ahmed, Hill, Sheard and Turner.

2: Minutes of previous meeting

To approve the Minutes of the meeting of the Cabinet held on 29 August 2018.

Approved as a correct record.

3: Interests

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

No interests were declared.

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

It was noted that all agenda items would be considered in public session. The Leader announced that there would be a late/urgent item in respect of revisions to Cabinet Portfolios.

5: Deputations/Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

No deputations or petitions were received.

6: Public Question Time

The Committee will hear any questions from the general public.

No questions were asked.

7: Member Question Time

To consider questions from Councillors.

No questions were asked.

8: Council Budget Strategy Update Report 2019-22

To determine Cabinet's approach to the annual update of the Council's Medium Term Financial Plan (MTFP). This is reported to full Council each year, and sets a framework for the development of draft spending plans for future years by officers and Cabinet.

Wards: All

Officer: Eamonn Croston, Service Director, Finance. Tel: 01484 221000
Sarah Hill, Finance Manager Tel: 01484 221000

(1) That the funding and spend assumptions informing the updated budget forecasts, as set out in section 2 of the report, be noted.

(2) That the joint Leeds City Region/North Yorkshire Business rates Pilot bid for 2019-2020 be noted and endorsed.

(3) That the existing capital budget plans rolled forward as set out at Appendix D, incorporating a draft year 5, be noted.

(4) That approval be given to the budget planning framework, as set out within the report.

(5) That approval be given to the corporate budget timetable and approach as set out at Appendix G.

(6) That approval be given to the budget consultation approach and timetable, as set out within the report.

(7) That the report be submitted to Council on 10 October 2018 with a recommendation;

(i) That approval be given to the updated baseline general fund revenue and Housing Revenue Account budget forecasts over the 2019-2022 period, as set out at Appendix A (general fund) and Appendix C (HRA) of the considered report.

(ii) That approval be given to the revisions to earmarked reserves and general balances, as set out at Appendix B.

(iii) That approval be given to the changes to the existing plan, as set out at Appendix D.

(iv) That approval be given to the flexible receipts strategy, as set out at Appendix E.

9: Introduction of a Civil Penalty Policy for Housing Act offences

A report to Cabinet to outline a policy to allow the council to implement the new powers on civil penalties introduced by the Housing and Planning Act 2016.

Wards: All

Officer: Stephen Cale, Operations Manager (Quality Homes). Tel: 01484 221000

(1) That approval be given to the introduction of civil penalties as an alternative to prosecution for offences under the Housing Act 2004.

(2) That approval be given to the Civil Penalty Policy (Housing and Planning Act 2016).

10: Written Questions to the Leader and Cabinet Members (Reference from Council)

To receive written questions to the Leader and Cabinet Members that were not dealt with at the previous meeting of Council, held on 12 September 2018, in accordance with Council Procedure Rule 12(8).

Wards: N/A

Officer: Andrea Woodside, Principal Governance Officer. Julie Muscroft – Service Director (Legal, Governance and Commissioning). Tel: 01484 221000

No questions were asked.

11: Revisions to Cabinet Portfolios (Late Item)

(Under the provision of Council Procedure Rule 40(1) the Leader announced that this item would be added to the agenda on the grounds of urgency).

In accordance with Article 7 of the Constitution, the Leader announced that Councillor Erin Hill had submitted her resignation in respect of her appointment to Cabinet.

The Leader gave notice that, with immediate effect, the Cabinet would comprise of 9 Members and that the portfolio responsibilities of Councillors Khan and Scott would be revised as follows;

- Councillor Khan: Health and Social Care Portfolio
- Councillor Scott: Housing and Democracy Portfolio